# **INSPECTION CHECKLIST**

You can use this checklist to help you prepare for your inspection.

- □ Address Numbers Clearly Visible
- Portable Fire Extinguisher/s Installed, serviced and inspected
- □ Fire Suppression System installed and serviced (annual requirement)
- □ Smoke Detector/Alarms Installed
- Emergency Egress Escapes are marked and adequate
- □ Entry/Exit door Suitable
- Electrical Panel is unobstructed and in good working order
- Extension Cords/Multi-plug adapters removed
- Trash, Brush, Firewood or other combustible materials must be cleared from the premises.
- Dumpsters must be at least 5 feet from combustible walls, openings or rooflines

Additional requirements may apply, depending on the type and size of the establishment. Contact the City of Fredericksburg Fire Marshall, for more information on any of these items.

# **APPLICABLE CODES**

The City of Fredericksburg has adopted the 2015International Fire Code and NFPA 101 Life Safety code. The following codes are the source of the requirements stated in this brochure.

### Address Numbering:

2015 International Fire Code Section 505

# Portable Fire Extinguishers:

2015 International Fire Code Sections 906 and 904

# **Fire Suppression Systems**

2015 International Fire Code Section 903 and 904

Smoke Detectors/Alarms:

2015 International Fire Code Section 907

# **Emergency Egress:**

2015 International Fire Code Chapter 10

# **Electrical Panel:**

2015International Fire Code Section 605

Extension Cords and Multi-Plug Adaptors:

CITY OF FREDERICKSBURG 126 West Main Street Fredericksburg, Tx 78624 830-997-7521

# CITY OF FREDERICKSBURG

Fire Inspection Guidelines for Merchantile and Manufacturing Establishments



What retail and manufacturing businesses need to know about Fire Inspections in Fredericksburg



### **Electrical Panel**

Breaker and/or Fuse boxes will need to be in good working order. The circuits will need to be individually labeled and any empty space needs to have a blank cover installed. All plug, switch and/or electrical boxes



will need to have a cover installed not to allow dust accumulation or accidental electrocution. There must be a working space of 30 inches in width, 36 inches in depth and 78 inches in height in front of all electrical service equipment..

# Extension cords and multi-plug adapters

Any appliance being powered by the use of an extension cord needs to have a permanent outlet installed. In some cases it may be advisable

to have an electrician permanently lengthen the appliances electrical cord. In areas where multiple outlets are needed, power strips equipped with a break-



er/fuse can be used. Multiplug adapters such as cube adapters, unfused plug strips or any other device not complying with NFPA 70 are prohibited.

#### Smoke Detector/Alarms

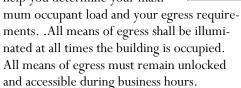
An approved fire alarm system installed in accordance with the adopted code and NFPA 72 shall be installed in all new buildings and structures. If a fire alarm system is installed in



a pre-existing business, it is required to be operational and properly serviced and inspected.

### **Emergency Escapes**

The Means of Egress Requirements are determined by occupant load. The Fire Marshall can help you determine your maxi-



### Entry/Exit doors

One exit door must comply with the follow-

ing information for a structure to be considered habitable. The exit door will need to be a minimum of 3ft in width by 6ft 8inches in height and hinged from the side. No special tools or keys can be used to make



egress through the door. Deadbolt locks are suitable in most cases as long as they can be easily unlocked without a key from the in-

### Inspections



It is the duty of the Fire Marshall to conduct fire inspections for all office, mercantile, manufacturing and buildings to which the

public has access. For questions concerning your inspection, please call the Fire Marshall at 830-997-7521.

#### **Address Numbers:**

To better help local Emergency Service workers find locations quickly, address numbers should be clearly visible from the street

and sidewalk at all times. Numbers should contrast with the background they



are mounted on and have a minimum size of four inches in height with a half inch brush stroke. Businesses on Main Street are required to have numbers on the front windows and doors.

# Portable Fire Extinguishers and Fire Suppression Systems

A minimum 2a-10bc (5lb) type fire extin-



guisher needs to be installed on each floor of all occupancies. The extinguisher must be mounted in a conspicuous location that's easily accessible. Extinguishers need to be inspected

annually by a licensed operator and inspected monthly by personnel designated by the proprietor of the business.

WHAT THE FIRE CODE REQUIRES

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